Step By Step Instructions:

What-If Scenario

Degree Works provides a function that allows students and advisors to create a "What-If" scenario. The "What If" is a Degree Works feature that allows a student to select a program that they might be interested in pursuing, and to see how their completed and registered courses will fulfill the requirements for that possible program.
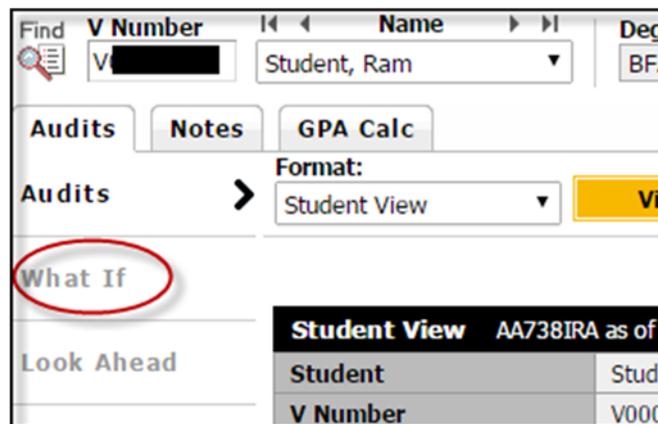
**Note: Please make sure that you select the correct combination of Degree, Catalog Year, Major, and Concentration to get accurate results. Keep in mind that the "What-If" is a tool to present a generic guidance on how courses may be used if a student is considering a change. It is NOT an official change of major.

This tutorial will examine how changing the degree, major, and concentration can impact an audit.

- Log into Degree Works through eServices
- If you are an advisor, select or search for a student. (see Finding a Student or List of Student tutorials)
  The student we're using for this example is majoring in Dance and Choreography and is earning their minor in Biology.
- Select "What-If" near the top left of the screen

- You will see that the "What-If" screen is broken up in to 3 parts.
  o Primary Area of Study
  o Additional Area of study (Additional majors, minors, etc.)
  o Future Courses

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- Choose the correct information from the drop-down menus for the student's primary what-if scenario. For our example student, we will see how they would be impacted if they decided to drop the Dance and Choreography and instead major in History and keep the minor in Biology.

**Note: Even though a major might not have a concentration attached to it, it is important to pick "Not applicable" from the concentration drop down menu.

Select your primary area of study			
Effective Bulletin	2011-2012		
Program	History-BA	**Major**	History
Level	Undergraduate	**Concentration**	Not Applicable
Degree	Bachelor of Arts	**Minor**	Biology
College	Humanities and Sciences		

- You can select the Effective Bulletin, Program, Concentration, etc. from the drop down menus that are provided.
- By selecting "Process What-If" at the top of the screen we will be given their hypothetical Degree Audit Worksheet

Format:		
Student View	Process What-If	Save as PDF

- As you can see by the example student's audit, if they were to transition from a Dance major to a History major none of their previous courses would fulfill any requirements for the major.

Back	Selected What-If Items:	Look Ahead Courses Used:
☑ Fine Arts (Waived)		
☑ Choices in a Consumer Society (Waived)		
☑ Foreign Language		ITAL 102

Major: History	
☐ 36 Credits in HIST Coursework is Required	Still Needed: A min
☐ 24 Upper-Level Credits Required	Still Needed: A min
☐ Major GPA of 2.0 required	Still Needed: Minim
A minimum GPA of 2.0 is required for the major. Your major GPA is currently 0. The GPA calculation for the major varies by	
☐ Foreign Language Requirement	Still Needed: 1 Clas / PORT
☐ Introduction to Historical Study	Still Needed: 1 Clas
☐ 100-Level History Requirement	Still Needed: 12 Cr
☐ University Core Capstone (Tier III)	Still Needed: 1 Clas
☐ History Upper-Level Elective	Still Needed: 18 Cr
☐ Europe Elective	Still Needed: 6 Cred / 324 o
☐ U.S. History Elective	Still Needed: 6 Cred / 397 o
☐ Africa, Asia, Latin America or Middle East History	Still Needed: 6 Cred / 383 o

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- If you would like to add another Area of Study (Major, Minor, Concentration) to the student's "What-If" just select the correct criteria from the drop down menus in the "Areas of Other Studies" section.

- Click "add" to move the selections to the "Chosen Areas of Study" box on the right. If you added the incorrect Program you can remove it by selecting it and clicking "Remove." It is always required to select a concentration from the concentration drop down menu.

On the main screen for selecting the criteria for the student's "What-If" you'll see the option to "Choose your future classes." Students can use this to input future coursework to see if those courses will slot within their "What-If" scenario.

- Add the Course Discipline and Course number in to the correct box, and then click Add Course. If you need to remove a course select it in the "courses you are considering" box and click "Remove Course."

- You'll see that the entered "future" courses are shown slotting in the correct requirements, however they are shown with a blue background and may also include a blue font to help differentiate from already completed courses or those courses in-progress/pre-registered.

- The planned courses will have their term in Degree Works listed as "PLAN" or "Planned Term."