

GRADE MAILER REQUEST

The Department of Records and Registration does not mail paper grade mailers as a routine process. Students who require paper copies of grades for reimbursement or other purposes can print them from the web using eservices@vcu (VCU Student Records Access) or can make a request through Records and Registration. Use this form to request your grades.

Grades will be sent for the most recently concluded semester only. This is not a transcript request.

STUDENT NAME _____
Last First MI

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STUDENT ID NUMBER

Grade mailer will be sent to the permanent address on record. Please verify your permanent address on eservices@vcu (<http://www.eservices.vcu.edu>).

STUDENT SIGNATURE

DATE

